

ABFA Analyst Application Reference Form

This portion to be filled out by Applicant:

Name of Applicant:

- ☐ I waive my right to view this recommendation.
☐ I do not waive my right to view this recommendation.

Applicant Signature _____

Date: _____

This portion to be filled out by Referee:

Referee Information:

Name:

Title:

Affiliation:

E-mail Address:

Are you D-ABFA Certified? Yes ☐ No ☐

Relationship to Applicant:

Length of time you have known the applicant:

Indicate your familiarity with the following with regard to the applicant:

	Very Unfamiliar	Unfamiliar	Somewhat familiar	Familiar	Very familiar
Education	☐	☐	☐	☐	☐
Forensic casework/training	☐	☐	☐	☐	☐
Character	☐	☐	☐	☐	☐

Based on current skill level and professional and ethical conduct, do you believe that this applicant should be certified as an ABFA Analyst? A list of knowledge, skills, and abilities Analysts are expected to be competent in can be found in the Application Resources folder at: www.theabfa.org/file-share.

Yes ☐ No ☐ If no, please explain:

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Please indicate a rating for the Applicant's performance on the items listed below based on your interactions with the applicant. If you were not in a position to observe these skills or do not feel you have the appropriate background to rate these skills, please mark "N/A." The ABFA appreciates honest responses and recognizes that Applicants may not have significant experience or training in all areas, particularly at the Analyst level.

*This information will be part of a holistic review of the Applicant's materials to determine whether they are prepared to sit for the Analyst exam with appropriate professional and ethical qualities. For more information on the Knowledge, Skills, and Abilities expected at the Analyst level, please see the ABFA Multilevel Certification Competences in the Application Resources folder at www.theabfa.org/file-share. **These reference forms will only be used in the application review process, and will be kept confidential unless the applicant chose not to waive their right to see it.***

Assess the Applicant's ability to:	N/A	Very poor	Poor	Fair	Good	Excellent
Respectfully handle evidence and human remains	☐	☐	☐	☐	☐	☐
Demonstrate overall competency in a forensic anthropology laboratory	☐	☐	☐	☐	☐	☐
Produce and maintain comprehensive, timely, legible, and professional notes, communications, and/or reports	☐	☐	☐	☐	☐	☐
Communicate effectively with colleagues, other professionals, and/or law enforcement agencies	☐	☐	☐	☐	☐	☐
Identify strengths, deficiencies, and limitations in one's knowledge and expertise	☐	☐	☐	☐	☐	☐
Incorporate feedback into daily practice	☐	☐	☐	☐	☐	☐
Work with others to establish and maintain a climate of mutual respect, dignity, diversity, ethical integrity, and trust	☐	☐	☐	☐	☐	☐
Demonstrate sensitivity to diverse populations, including but not limited to diversity in gender, age, culture, race, religion, disabilities, and sexual orientation	☐	☐	☐	☐	☐	☐
Demonstrate a commitment to ethical principles pertaining to confidentiality, informed consent, and research and professional practices, including compliance with relevant policies and regulations	☐	☐	☐	☐	☐	☐

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To the best of your knowledge, has the applicant ever been formally censured by a university, employer, or professional organization for unethical conduct?

☐ Yes (please explain below) ☐ No

Describe your familiarity with the applicant's overall involvement in the discipline of forensic anthropology (150-300 words):

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Additional Comments: If needed, please use the space below to provide any additional comments or concerns you would like to share with the ABFA Applications Committee and Board of Directors regarding the Applicant's experience, character, and/or future as it pertains to practicing forensic anthropology. Note that a full/separate reference letter is not required as part of this Application. Please keep any comments brief (maximum 250 words).

To the best of my knowledge, the statements contained herein are true and accurate.

Referee Signature _____

Date _____

When completed, referee should e-mail this form directly to the ABFA Applications Chair(s) at applications@theabfa.org.